



# PERSONAL FINANCIAL STATEMENT AS OF \_\_\_\_\_

Date

SUBMITTED TO: \_\_\_\_\_

PERSONAL INFORMATION													
APPLICANT (NAME)					CO-APPLICANT (NAME)								
Employer					Employer								
Address of Employer					Address of Employer								
Business Phone No.		No. of Years with Employer		Title/Position			Business Phone No.		No. of Years with Employer		Title/Position		
Name of previous employer & position (if with current employer less than 3 yrs.)				No. of Yrs.		Name of previous employer & position (if with current employer less than 3 yrs.)				No. of Yrs.			
Home Address					Home Address								
Email Address					Email Address								
Home Phone No.		Social Security No.		Date of Birth			Home Phone No.		Social Security No.		Date of Birth		
Accountant and Phone #					Accountant and Phone #								
Attorney and Phone #					Attorney and Phone #								
Investment Advisor/Broker and Phone #					Investment Advisor/Broker and Phone #								
Insurance Advisor and Phone #					Insurance Advisor and Phone #								
Marital Status: Single    Married    Divorced    Widowed					Marital Status: Single    Married    Divorced    Widowed								

## Cash Income & Expenditures Statement For Year Ended \_\_\_\_\_ (Omit cents)

ANNUAL INCOME	SOURCES*	AMOUNT (\$)
Salary (applicant)		\$
Salary (co-applicant)		
Bonuses & Commissions (applicant)		
Bonuses & Commissions (co-applicant)		
Rental Income		
Interest Income		
Dividend Income		
Proceeds from Sales		
Partnership Income		
Other Investment Income		
Other Income (List)* *		
<b>TOTAL INCOME</b>		<b>\$</b>

ANNUAL EXPENDITURES	AMOUNT (\$)
Federal Income and Other Taxes	\$
State Income and Other Taxes	
Rental Payments, Co-op, or Condo Maintenance	
Mortgage Payments	Residential
	Investment
Property Taxes	Residential
	Investment
Interest & Principal Payments on Loans	
Insurance (Home, Health, Vehicles)	
Investments (including tax shelters)	
Alimony/Child Support	
Meals and Food	
Tuition	
Medical Expenses	
Other Living Expense	
Other Expense (List)	
<b>TOTAL EXPENDITURES</b>	<b>\$</b>

*Any significant changes expected in the next 12 months? Yes \_\_\_ No \_\_\_ (If yes, attach information).*  
*Sources\* = examples are Cash, W-2, Tax Return, etc. \*\*Income from alimony, child support, or separate maintenance income need not be revealed if the applicant or co-applicant does not wish to have it considered as a basis for repaying this obligation.*

**Balance Sheet as of \_\_\_\_\_**

ASSETS		AMOUNT (\$)	LIABILITIES		AMOUNT (\$)
Cash in this Bank (List (including money market accounts, CDs)		\$	Notes Payable to this Bank		\$
			Secured		
Cash in Other Financial Institutions (List (including money market accounts, CDs)			Unsecured		
			Notes Payable to others (Schedule E)		
			Secured		
			Unsecured		
Readily Marketable Securities (Schedule A)			Accounts Payable (Including credit cards)		
Non-Readily Marketable Securities (Schedule A)			Margin Accounts		
Accounts and Notes Receivable			Notes Due: Partnership (Schedule D)		
Cash Surrender Value of Life Insurance (Schedule B)			Taxes Payable		
Residential Real Estate (Schedule C)			Mortgage Debt (Schedule C)		
Real Estate Investments (Schedule C)			Life Insurance Loans (Schedule B)		
Partnerships/PC Interests/S Corporations (Schedule D)			Other Liabilities (List):		
IRA, Keogh, Profit-Sharing & Other Vested Retirement Accts.					
Deferred Income (number of years deferred _____)					
Personal Property (including automobiles)					
Sole Proprietorship Assets:					
Accounts Receivable					
Inventory					
Fixed Assets					
Other Assets (List):					
			<b>TOTAL LIABILITIES</b>		
			<b>NET WORTH</b>		
		\$			\$

CONTINGENT LIABILITIES	YES	NO	AMOUNT
Are you a guarantor, co-maker, or endorser for any debt of an individual, corporation or partnership?			
Do you have any outstanding letters of credit or surety bonds?			
Are there or any suits or legal actions pending against you?			
Are you contingently liable on any lease or contract?			
Are any of your tax obligations past due?			
Are you obligated to pay alimony and/or child support?			
What would be your total estimated tax liability if you were to sell your major assets?			
If yes for any of the above, give details:			

Schedule A - All Securities (including Non-Money Market Mutual Funds)							
No. of Shares (Stock) or Face Value (Bonds)	DESCRIPTION	OWNER(S)	WHERE HELD	COST	CURRENT MARKET VALUE	PLEGGED	
						YES	NO
<b>READILY MARKETABLE SECURITIES (INCLUDING U.S. GOVERNMENTS AND MUNICIPALS)*</b>							
<b>NON-READILY MARKETABLE SECURITIES (CLOSELY HELD, THINLY TRADED, OR RESTRICTED STOCK)</b>							

\* If not enough space, attach a separate schedule or brokerage statement and enter totals only.

**Schedule B—Insurance**  
**Life Insurance (use additional sheets if necessary)**

Insurance Company	Face Amount of Policy	Type of Policy	Beneficiary	Cash Surrender Value	Amount Borrowed	Ownership

Disability Insurance	Applicant	Co-Applicant
Monthly Distribution if Disabled		
Number of Years Covered		

**Schedule C—Personal Residence & Real Estate Investments, Mortgage Debt (majority ownership only)**

Personal Residence Property Address	Legal Owner	Purchase		Market Value	Present Loan Balance	Interest Rate %	Loan Maturity Date	Monthly Payment	Lender
		Year	Price						

  

Investment Property Address	Legal Owner	Purchase		Market Value	Present Loan Balance	Interest Rate %	Loan Maturity Date	Monthly Payment	Lender
		Year	Price						

**Schedule D—Partnerships and S Corporations (less than majority ownership for real estate partnerships)\***

Type of Investment	Date of Initial Investment	Cost	% Owned	Current Market Value	Balance Due on Partnerships: Notes, Cash Call	Current Year Investments
<b>Business/Professional (indicate name)</b>						
<b>Investments (including tax shelters)</b>						

\*Note: For investments, which represent a material portion of your total assets, please include the relevant financial statements or tax returns, or in the case of partnership investments or S-Corporations, schedule K-1's.

**Schedule E—Notes Payable**

Due To	Type of Facility	Amount of Line	Secured		Collateral	Interest Rate %	Maturity	Unpaid Balance
			Yes	No				

Please Answer the Following Questions:		YES	NO
1. Income Tax returns filed through (date): Are any returns currently being audited or contested? If so, what year?			
2. Have (either of) you or any firm in which you were a major owner ever declared bankruptcy? If Yes, please provide details:			
3. Have you ever drawn a will? If Yes, please furnish the name of the executor(s) and year will was drawn:			
4. Number of dependents (excluding self) and relationship to applicant:			
5. Do you live in a community property state?			
6. Have you ever had a financial plan prepared for you?			
7. Did you include two years federal and state tax returns?			
8. Do (either of) you have a line of credit or unused credit facility at any other institution? If so, please indicate where, how much and name of banker:			
9. Do you have ownership of an LLC, trust or other assets protection device?			
10. Do you anticipate any substantial inheritances? If yes, please explain:			

### Representations and Warranties

The information contained in this statement is provided to induce you to extend or to continue the extension of credit to the undersigned or to others upon the guarantee of the undersigned. The undersigned acknowledge and understand that you are relying on the information provided herein in deciding to grant or continue credit or to accept a guarantee thereof. Each of the undersigned represents, warrants and certifies that the information provided herein is true, correct and complete. Each of the undersigned agrees to notify you immediately and in writing of any change in name, address, or employment and of any material adverse change (1) in any of the information contained in this statement or (2) in the financial condition of any of the undersigned or (3) in the ability of any of the undersigned to perform its (or their) obligations to you. In the absence of such notice or a new and full written statement, this should be considered as a continuing statement and substantially correct. If the undersigned fail to notify you as required above, or if any of the information herein should prove to be inaccurate or incomplete in any material respect, you may declare the indebtedness of the undersigned or the indebtedness guaranteed by the undersigned, as the case may be, immediately due and payable. You are authorized to make all inquiries you deem necessary to verify the accuracy of the information contained herein and to determine the creditworthiness of the undersigned. The undersigned authorize any person or consumer reporting agency to give you any information it may have on the undersigned. Each of the undersigned authorizes you to answer questions about your credit experience with the undersigned. As long as any obligation or guarantee of the undersigned to you is outstanding, the undersigned shall supply annually an updated financial statement. This personal financial statement and any other financial or other information that the undersigned give you shall be your property.

\_\_\_\_\_  
Your Signature Date

\_\_\_\_\_  
Co-Applicant's Signature (if you are requesting the financial accommodation jointly) Date